



Board of Directors

Meeting Minutes: June 9, 2025

Board attendees: Jim Guyot, Father Pat McDevitt, Becky Paulus, Amy Sutterer, Tom Schumer, Roger Steinbecker, David Kapp, Sister Rosemary Oellermann, Father Tony Dosen, Renee Brueckner

Other attendees: Father Joe Geders, Zach Stobart, Jamie Flores, Sonya Dobbelare

1. Opening Prayer – Father Pat
2. Introductions – Board Members and members of Administration introduced themselves.
3. Old Business
 - a. Board Leadership – After discussion on the roles and responsibilities of each leadership position, Father Pat made the motion to nominate Tom Schumer as Chairperson, Renee Brueckner as Vice-Chairperson/Secretary, and Roger Steinbecker as Treasurer. The motion was seconded by David. The motion passed.
 - b. It was also agreed that the Board Officers together with Zach will form an “Executive Committee” of the board.
 - c. Committee Assignments (Tentative recommendations)
 - i. Catholic Identity: Father Tony, Sister Rosemary, Amy Sutterer, Father Ranjan, Amy Meisner
 - ii. Facilities: Jim Guyot, Eric Schweigert, Jacob Sutterer, Bruce Gibbar, Sue Verseman
 1. Sub-Committee (Technology): Renee Brueckner, Dan Query, Todd McDonald
 - iii. Finance: Roger Steinbecker, Becky Paulus, David Kapp, Eric Clements
 - iv. Advancement and Enrollment: Father Pat, Renee Brueckner, Sonya Dobbelare, Morgan Wheeler, Hannah Gremaud, Tanya Mingion
 - d. Administrative Team Introductions – Jamie (Elementary Principal) and Sonya (Advancement Director) provided brief overviews of their roles.
 - e. School Advisory Council Letter / Request – There was a lengthy discussion on the request by members of the School Advisory Board to join the Board of Directors.
 - It was clarified that the Board’s original decision was for members of the School Advisory Board (parents) to initially serve on committees, with the potential to serve on the Board in the future.
 - Emphasis will be to maintain a non-majority parent presence on the Board to protect the school’s broader mission.

- A process for screening applications will be established to ensure that parent members are objective, qualified, and align with the Board's purpose of governance.

Father Pat made the motion to formally designate two (2) seats on the Board of Directors for parent representatives. The motion was seconded by Roger.

Further discussion: The Executive Committee will review current applications from members of the Advisory Board and make recommendations for Board membership at the next meeting. Meanwhile, a formal response letter will be drafted by Chairperson Tom to be reviewed by the Executive Committee. The response letter will communicate the decision to add two members to our Board of Directors to represent school parents.

The motion passed following discussion.

4. New Business

- a. Catholic Schools Playbook – Copies of the book were distributed to Board members.
- b. Mission Proposal – Father Ranjan and Father Tony will present ideas for school vision and mission statements at a future meeting.
- c. Partners in Mission conference goals – Zach and Sonya spoke about the goals they hope to achieve at the upcoming Partners in Mission conference.
- d. The Advancement Committee will move forward with creating a plan to offer naming opportunities for donors. Father Pat made a motion that a gift acceptance policy be developed. The motion was seconded by Renee, and the motion passed.
- e. Strategic Plan – After discussion of the proposal for Strategic Planning Services offered by Partners in Mission, Father Pat emphasized the high priority for development of a strategic plan. Zach indicated his confidence that funding to cover their services would be provided through the generosity of supporters. Chris Stiles from Partners in Mission will be invited to communicate details of the planning process to the board.

Sister Rosemary made a motion to proceed with engaging Partners in Mission, pending funding availability. Motion was seconded by Father Tony, and the motion passed.

- f. School Website & Board of Directors – Zach led a discussion on updating the website to include:
 - Overview of the Board of Directors
 - Short bios and pictures of Board members
 - Downloadable forms for public access

5. Closing Prayer – The meeting closed with a prayer led by Father Joe. The motion to adjourn the meeting was made by Becky, seconded by Father Tony, and unanimously passed.